

Enrolment Form IBM IT Conferences und Training Courses

Please complete electronically and return by email to: registration@btbnet.de
or by Fax to BTB GmbH: +49 711 9753 209.

BTB GmbH
Wilhelm-Haas-Str. 6
70771 Leinfelden-E.(Oberaichen)

Telephone: +49 711 97 53 -0
Fax: +49 711 97 53 -209

Email: registration@btbnet.de
Internet: www.btbnet.de

Course information:

Course Code:

Course Titel:

Location:

Start Date:

Personal information:

Mr. Mrs. Ms.

Titel:

Name, Surname:

Company:

Position:

Email Address:

Telephone #:

GSE Member: YES NO

If yes, Enter your GSE Member #:

*If you don't know your company's GSE Member #, please contact GSE European Support Office by
E-Mail: gsehq@gse.org or by telephone: +41 41 7487020.*

Billing Address:

Purchase Order #, if required:

Company:

Department:

VAT #:

Street, #:

ZIP, City:

Country:

I accept the attached enrolment and attendance conditions.

Date, City:

Signature (handwritt

Enrolment / Attendance Conditions

Upon submission of the application, the participant accepts these enrolment and attendance conditions. While on-site IBM's attendance conditions will apply.

Enrolment

The enrolment may only be made in writing with the "Enrolment Form IBM IT Conferences and Training Courses" provided by BTB GmbH. The completed Form must be returned to BTB GmbH by Fax or Email as per details provided on the Form. An invoice will be sent to the registrant promptly as receipt of the enrolment.

Fees

The fees will be invoiced by BTB GmbH to the billing address provided in the Enrolment Form. The participation can only be confirmed after payment has been received. The full and correct billing address shall be included in the Enrolment Form. If a Purchase Order # is needed, this must also be included in the Enrolment Form. Unnecessary delays in payment can therefore be avoided.

Participant Cancellation / Substitution

The participant may cancel without penalty up to 3 weeks before the start of the event. 100% of the paid conference fee will be refunded. If the participant cancels less than 3 weeks before the event, or there is a no-show, there will be no refund. The participant may be replaced by another participant – this must be notified in writing to BTB GmbH, with full details on the substitute participant. Please fill in all relevant data when you enroll a substitute participant for a Conference or Training Course.

Event Cancellation / Changes by IBM

In the event of a cancellation or change of date or location by IBM, the participant will be informed immediately. BTB GmbH waives all responsibility in the event of a cancellation or change to Conference or Training Course details, including for related amendments or cancellation of participant travel arrangements.

Contact

Queries on conference registration may be addressed to BTB GmbH:

Telefon: +49 711 9753 202

E-Mail: registration@btbnet.de